



*Town of Danvers*  
**Planning Board**

Danvers Town Hall  
One Sylvan Street  
Danvers, MA 01923  
www.danvers.govoffice.com

James Sears, Chairman  
Margaret Zilinsky  
Kristine Cheetham  
William Prentiss  
Aaron Henry  
John Farmer, Associate  
Member

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**Daniel J. Toomey Hearing Room**  
**June 12, 2015**  
**1:00 p.m.**  
**MINUTES**

Chairman James Sears called the meeting to order at 1:00 p.m. Planning Board members James Sears, Margaret Zilinsky and William Prentiss were present. Planner Kate Day was also present.

**FORM A**

**15 Florence Street/22 Hardy Street.** Request by Paul Fitch for endorsement of Form A plan to reconfigure existing parcels to form two buildable lots and one non-buildable lot in the R-1 zoning district. (Assessor's Map 52, Lot 77) (*Approval Not Required Action Date: June 12, 2015*) *MEETING SCHEDULED PENDING RECEIPT OF REQUEST TO WITHDRAW WITHOUT PREJUDICE, MADE VERBALLY AT THE BOARD'S MEETING OF JUNE 9, 2015. MEETING WILL BE CANCELLED UPON RECEIPT OF THE WITHDRAWAL REQUEST.*

Sears said the Board needs to act on request for Form A approval for 15 Florence Street/22 Hardy, as the action date is June 12 (today). After several requests, Planning staff has not received a letter requesting withdrawal without prejudice from Attorney Scarano, and without receipt of such a document the Board's failure to act would provide for constructive approval of the ANR. He asked if anyone had any questions. Prentiss asked if this was being done because of the Attorney General's requirement of a written withdrawal from the applicant. Sears said this was his understanding. Zilinsky added that the withdrawal needs to be done prior to the end of the action date. Zilinsky asked Day whether the applicant was aware of the timeframe and the action date. Day responded that the applicant was the one that provided the Board with a grant of extension of the action date to today, and has been asked to provide the withdrawal request. As Town Hall closes at 1:30, this special meeting allows the Board consider its choices. In the absence of a signed request to withdraw without prejudice, staff recommends that the Board act to deny the request for endorsement.

**MOTION:** Zilinsky read the Certificate of Action and moved to deny the request for endorsement of the Approval Not Required Plan for 17 Florence Street & 22 Hardy Street. Prentiss seconded the motion. The motion passed by a unanimous vote.

The meeting adjourned at 1:15 p.m.

Respectfully submitted: Katherine Day

The Planning Board approved these minutes on July 28, 2015.