

*****THIS IS THE APPLICATION ONLY!!! THIS DOES NOT MEAN YOUR PERMIT HAS BEEN APPROVED****

Instructions for Building Permits:

1. Complete the Online Application (PLEASE TYPE IN ALL CAPS) and press the submit button (Please be sure to include Type of Occupancy/Use – Single, 2 Fam., Multi., or Comm. AND Estimated Value of Work)
2. Print a copy only after submitting your application online using the special PRINT BUTTON provided by the software program
3. Obtain all the required sign offs
4. Bring in the signed application, plans and all other required information for review, along with payment to office

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