

Town of Danvers
Electric Division



1 Burroughs Street
Danvers, MA 01923
978-777-2668

OK
PBL

**TOWN OF DANVERS
Municipal Light Board
July 30, 2013**

Attendees:

Light Board Members: Walter Milano, Joe Younger and Peter Lovell

Town of Danvers: David Lane, Lenny Marshall, Peter Korpusik, Hamid Jaffari and Chuck Underhill

Scribe: Stephanie Doherty

The meeting was called to order at 8:30 A.M.

1. Accept Minutes

Minutes were accepted for the June 18, 2013, meeting by Walter Milano and seconded by Joe Younger.

2. Financials

Lenny Marshall reviewed the financials through May 31, 2013. Peter Lovell made a motion to accept and Joe Younger seconded.

3. PP&FA for July 2013

Chuck Underhill presented the PP&FA for June 2013, followed by a brief discussion with the Board. He discussed the recommendation to increase the PP&FA charges for residential from \$0.06916 to \$0.07030 and for all others from \$0.06993 to \$0.07137. Joe Younger made a motion to accept and Peter Lovell seconded.

4. Miscellaneous

- The SCADA system has been delivered and set up. An 8 week training session will be scheduled for the engineering department and in December the site acceptance test will be completed. A post training session will take place February 2014 as a follow up with the engineers. David suggested the MLB members be given a tour of the SCADA room as part of the December MLB meeting.



4. Miscellaneous (continued)

- Installation of pole-mounted distribution automation devices are in progress. Approximately 15 to 18 switches are scheduled for installation with the contractors. Project is scheduled for completion by the end of the year.
- Peter Lovell asked if there were any system issues with overheating due to the heat waves. Hamid stated there was one issue on Water Street which was due to a bad fuse. Customers were out for one hour.
- Chuck spoke about the implementation of the new physical security system at 1 and 2 Burroughs Street.
- On August 13th the Department of Energy is coming to conduct a Smart Grid audit. David will give an update to the Board at the August 20th meeting.
- David updated the Board on the progress of searching for a new Utility Director. He has met with Wayne Marquis and Steve Delaney. The job has been advertised and applications are coming in. Town practice is to look outside, as well as internal for candidates. The goal is to have the job filled in the fall.
- Hamid Jaffari, Acting Utility Director will be on vacation July 30th thru August 30th. Chuck Underhill is Acting Utility Director in Hamid's absence.
- Lenny Marshall reviewed the 2012 DPU Report and had the Board sign.
- Hamid reviewed the Double Pole Report with the Board.
- There were 2 more wire thefts at 2 Burroughs Street. There was a dark spot in the yard that the camera was not able to pick up. David stated new lights will be installed and possibly one more camera.
- Chuck presented information on upcoming power supply opportunities. Including Solar, Waste-to-Energy and Load Following that Danvers will be exploring in Q3 2013.

Joe Younger motioned to adjourn the meeting at 9:30 A.M and Peter Lovell seconded.

The next meeting is scheduled for August 20, 2013 at 7:30 am.

cc: Walter Milano
Joseph Younger
Peter Lovell

Wayne Marquis
David Lane
Lenny Marshall
Hamid Jaffari
Chuck Underhill
Peter Korpusik