

**APPLICATION for PERFORMANCE GUARANTEE FOR
INCOMPLETE or COMPLETE SITE IMPROVEMENTS**

**APPLICANT/
CONTACT** Name: _____
 Address: _____
 Phone number: _____
 E-mail: _____

OWNER: Name: _____
 Address: _____
 Phone number: _____
 E-mail: _____

***If applicant is different from owner(s), a letter of authorization from the owner must accompany this form.**

Project location: Street address: _____
 Assessors' map: _____ Lot(s): _____

Date of approval: _____ Completion date: _____

Performance Guarantee Type (select all that apply):

Establishment _____ Reduction _____ Release _____ Extension of Completion Date _____

HISTORY OF PERFORMANCE GUARANTEE

Date of Establishment: _____	Original Amount: _____	Expiration Date: _____
1 st date of Reduction: _____	Reduced Amount: _____	Expiration Date: _____
2 nd date of Reduction: _____	Reduced Amount: _____	Expiration Date: _____
3 rd date of Reduction: _____	Reduced Amount: _____	Expiration Date: _____

INCOMPLETE SITE IMPROVEMENTS: Please attach project narrative describing work completed thus far and remaining work to be completed, with a timeline for remaining work.

TYPE OF PERFORMANCE GUARANTEE (anticipated):

Tripartite Agreement _____ Passbook _____ Covenant _____ Surety _____

SUBMITTAL REQUIREMENTS:

- ___ Application fee made payable to the Town of Danvers (*see fee schedule*).
- ___ Completed application and any supporting documents.
- ___ Project narrative (*please attach*).
- ___ Electronic PDF format of all plans, elevations, applicable reports/studies
- ___ List of Remaining Items with Cost Estimate
(*can be emailed to jmorris@danversma.org*)

Signature of Applicant/Agent: _____ Date: _____